

Volunteer Application



APPLICANT INFORMATION				
Last Name		First		M.I.
Street Address		Apartment/Unit #		
City		State		ZIP
Phone		E-mail Address		
Date Available		Social Security No.		
Position Applied for				
Are you a citizen of the United States?		YES	NO	If no, are you authorized to work in the U.S.?
Have you ever worked for this company?		YES	NO	If so, when?
Have you ever been convicted of a felony?		YES	NO	If yes, explain

EDUCATION				
High School		Address		
From	To	Did you graduate?	YES	NO
				Degree
College		Address		
From	To	Did you graduate?	YES	NO
				Degree
Other		Address		
From	To	Did you graduate?	YES	NO
				Degree

REFERENCES	
Please list three professional references.	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

- Alcohol or drug abuse ()Yes ()No
- Mental illness ()Yes () No
- Contagious Disease(s) ()Yes ()No

- Have you ever been arrested? ()Yes ()No
- Have you ever been accused of child neglect or abuse? ()Yes ()No
- Has your driver's license ever been suspended or
revoked? ()Yes ()No
- Probation ()Yes ()No

PRIOR EXPERIENCE WORKING WITH CHILDREN/YOUTH: (please check those that apply)

() Children Explain:

() Youth (11-14) Explain

() Teens (15-18) Explain

Please describe in your own words what prompted you to volunteer your services with this program.

The information that I have provided may be verified, if necessary, by contacting persons or organizations named in this application, or by contacting any person or organization that may have information concerning me. I authorize the Multi-Cultural Resource Center for Children & Families Inc., its employees and agents, to make inquiries, including criminal history, employment history and driving history. I hereby release and agree to hold harmless from liability any person(s) or organization, who, in good faith, provides information to complete a background investigation. I also agree to release and hold harmless the local organization, school, or other institution, and the officers, employees and volunteers thereof from any present or future claim of any kind resulting from any alleged liability for conducting a background investigation which may include, but not limited to, criminal courts, state and county and national repositories of criminal records. Under the penalties of perjury, I declare that I have read the foregoing, and the facts alleged are true to the best of my knowledge and belief.

Volunteer's Printed Name & Signature

Date _____

Volunteer Code of Conduct

Based on this code, I promise that, As a volunteer, I will:

- Avoid situations where I am alone with children and/or youth at program activities.
- Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity, and consideration.
- Use positive reinforcement rather than criticism, competition, *or* comparison when working with children and/or youth.
- Refuse to accept expensive gifts *from* children and/or youth *or* their parents without prior written approval from the administrator.
- Refrain from- giving expensive gifts to children and/or youth without prior written approval from the parents *or* guardian and the administrator.
- Report suspected abuse to the Director, administrator, *or* appropriate supervisor and the abuse Hotline 1-800-96ABUSE. I understand that failure to report suspected abuse to civil authorities is, according to the law, a misdemeanor.
- Cooperate fully in any investigation of abuse of children and/or youth.
- Ensure Safety first always & perform minor First Aid.
- Supervise all assigned children visually by: participating with children in group/ solo activities; enforcing health, safety rules; remaining with the children at all times, assisting the children in using supplies and equipment. Keep an eye on exits, so no child walks off the property without an adult.
- Conduct myself as a PROFESSIONAL at all times.
- Be a positive influence on each member by showing respect and having the ability to listen at all times.
- Use the techniques of positive discipline and motivation with the children.
- Respects the right of confidentiality/privacy of students and staff

As a volunteer, I will not:

- Smoke *or* use tobacco products in the presence of children and/or youth.
- Use, possess, *or* be under the influence of alcohol at any time while volunteering.
- Use, possess, *or* be under the influence of illegal drugs at any time.
- Pose any health risk to children and/or youth (i.e., no fevers *or* other contagious situations).
- Strike, spank, shake, *or* slap children and/or youth. Humiliate, ridicule, threaten, *or* degrade children and/or youth.
- Touch a child and/or youth in a sexual *or* other inappropriate manner.
- Use any discipline that frightens *or* humiliates children and/or youth.
- Use profanity in the presence of children and/or youth.

I understand that any action inconsistent with the above or with the Volunteer Code of Conduct or failure to take action mandated by the Code of Conduct may result in my removal as a volunteer with children and/or youth.

Volunteer's Printed Name & Signature

Date

Director's Printed Name & Signature

Date

Multicultural Resource Center for Children & Families Inc.

P.O. Box 446 ☐ Fort Pierce, FL 34954

PHONE: (772) 672-3710 · FAX: (772) 618-6616 · WEBSITE: WWW.MRCFAMILY.COM

Building Strong Families, Growing Great Kids!

Volunteer Interest Survey

Volunteer Information:

Name: _____ Date _____ email: _____ Phone: _____

Address: _____ City _____ State _____ Zip _____

Date of Birth (optional): _____ Occupation: _____

Emergency Contact Name & Number (required): _____

Availability: Days & Times (check all that apply): ^

Availability: Days & Times (check all that apply):								
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Morning								
Afternoon								
Evening								
Is there a time of year that is better for you?				Anytime	Spring	Summer	Winter	Fall

Hobbies & Interest(s)

____ Literacy (Reading/Math/Science) ____ Mentoring ____ Digital Music Making ____ Cooking ____ Art/Painting

____ Robotics/Electronics/Engineering ____ Sports ____ Performing Arts ____ Community Service

____ Fishing ____ Kiting ____ Surfing ____ Building Model Cars ____ Clothing Design

____ Other: Please list _____

Skills & Knowledge (Check all that apply):

Office and other skills/knowledge:

____ Microsoft WORD ____ Microsoft Excel ____ Microsoft PowerPoint ____ Database Design ____ Social Media

List relevant certifications (First Aid/CPR, Sign Language, Swimming etc.):

Please share any other skills, hobbies or interests that you have would like to share with youth.

- 1.
- 2.
- 3.